

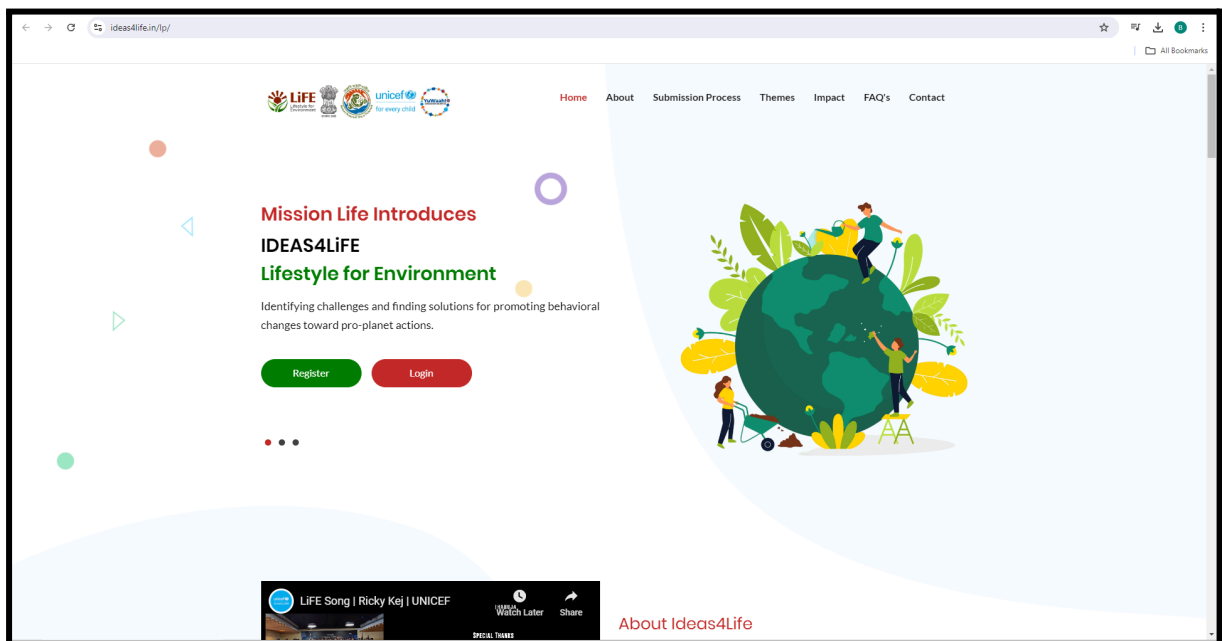
Standard Operating Procedure (SOP) for Logging in to the Ideas4Life platform to submit an Idea

Purpose: This SOP provides a step-by-step guide for registered applicants to log in and submit an idea on the Ideas4Life platform

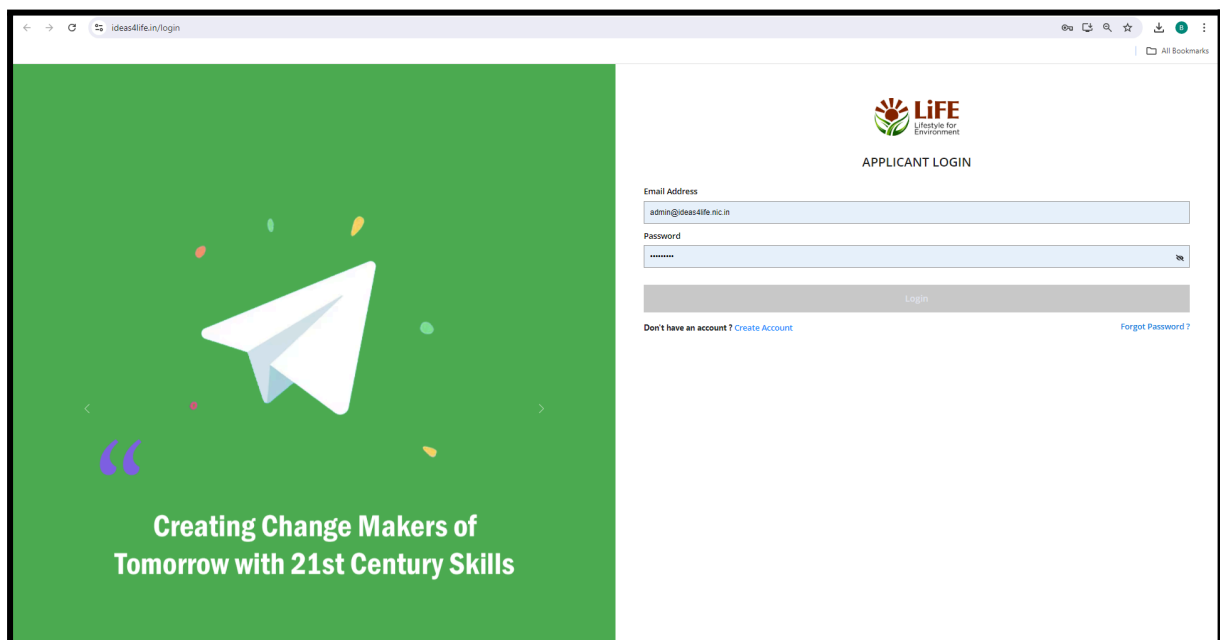
Procedure:

1. Access the Log-In Page

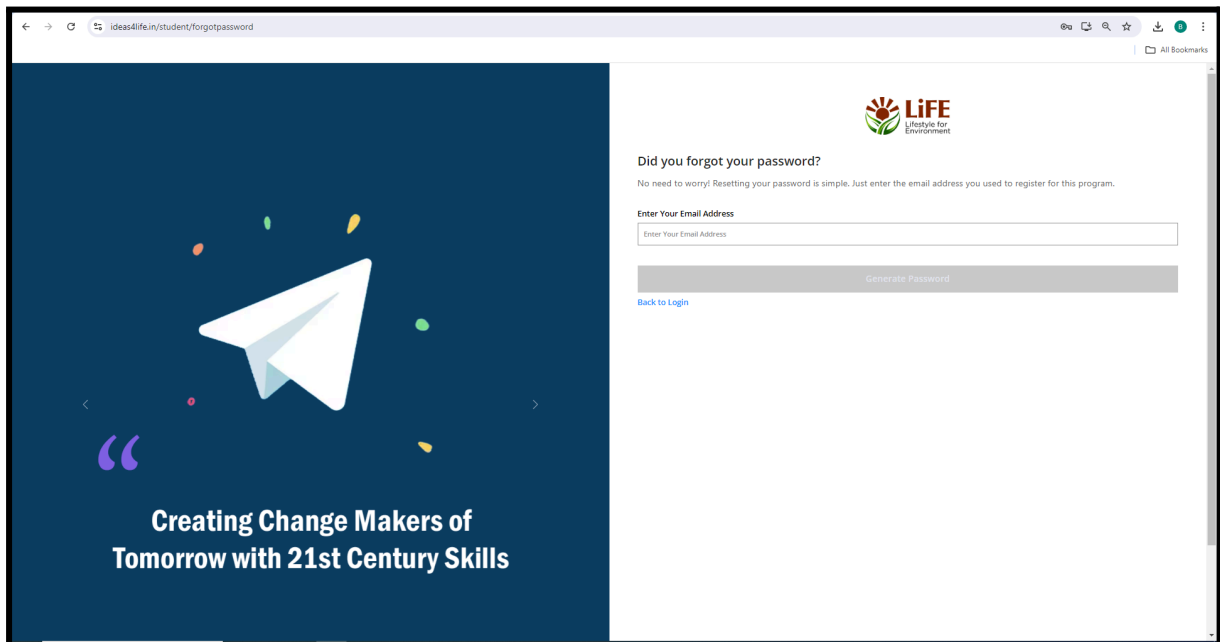
- Open your web browser and navigate to [Ideas4Life Registration Landing Page](#).



- On the landing page, locate and click the “Log - in” button. This action will redirect you to the “Applicant Log-in Page.” Log In using your registered Email ID. Your Mobile Number is your password.



- In case of forgetting your password, click on the "Forgot Password" link located below the login field.
- In the designated field, enter your registered email address.



- Click on the "Generate Password" button to proceed with the password reset request.
- Upon verification, a reset password will be sent to the provided email, guiding you to create a new password and regain access to your account.